



*******IMPORTANT NOTICE*******

The AccessTN Board has **reopened enrollment in the program**. AccessTN is now available to those who meet the eligibility requirements. The premium assistance program has reached its maximum budget. Therefore, **premium assistance is not available to new members**. Those who are eligible for AccessTN may also be eligible for the federal Pre-existing Condition Insurance Plan (PCIP). Information about PCIP is available at www.pcip.gov or by calling 1-866-717-5826.

Dear Applicant:

Thank you for your interest in AccessTN!

How do I apply?

Fill in the AccessTN Application for Health Coverage. Just work through it section by section. Be sure to read all pages, including important information about your choices, rights and responsibilities. Make sure the application is complete and sign it.

Call 1-866-636-0080 toll free if you have questions or need help with the application.

Where can I get an application? What about information on the health plans offered and on how to figure my premium?

An application and information about AccessTN are available:

- in this application packet
- online at www.AccessTN.gov and www.bcbst.com
- by calling 1-866-636-0080

You do not have to send a check or money order for your premium with this application. However, you should estimate your premium using the tables in the enclosed materials to see if you can afford to pay the premium each month, along with your deductible and co-insurance.

Remember: AccessTN does not return copies of the papers you submit. Please make copies of your application and supporting papers for your records before submitting.

It may take two weeks or more to process your application. You will be notified in writing when you are approved or denied, or if you need to submit additional information.

Please mail your completed application and papers to:

**AccessTN
c/o BlueCross BlueShield of Tennessee, Inc.
1 Cameron Hill Circle
Chattanooga TN 37402**

If you prefer, you may fax your application and papers
toll free to the secure fax line 1-866-636-0161.

Call 1-866-636-0080 toll free if you have questions or need help.

Review this checklist before sending your application to make sure it is complete

Did you **fill in all parts of the application** that apply to you and **sign in blue or black ink**? When you mail, make sure to **attach enough postage**.

Did you remember to provide **proof that you are a Tennessee resident**? A copy is required to show where you live. Any proof must show the residence address used on this application and your name. Or it can show the name of your guardian or spouse.

Examples of the papers you can use include those listed below. This is not a complete list and you only need ONE:

- Current utility bill including telephone, electric, water, gas, cable, etc. (Current within 90 days)
- Current bank statement (NOT copies of your checks)
- Current driver license or ID, or motor vehicle registration issued by the State of Tennessee
- Current IRS tax reporting W-2 Form

Did you **attach proof of your eligibility** (ONE of the ways below)?

If you are finishing COBRA coverage or using other State or HIPAA portability coverage, you must **attach a copy of your certificate of creditable coverage** or other proof of that insurance.

If you are using State Eligibility because you cannot get individual insurance (uninsurable), you are required to send one of these documents:

- If you are using an insurance denial letter, be sure to **attach a copy of the denial**.
- If you are using one of the 55 listed medical conditions, **you must have your doctor fill out the enclosed Attending Physician's Statement. Then be sure to attach a copy of it.** The form includes a listing of applicable medical codes. Or you may **attach a letter from your doctor** instead, but it must be signed and contain diagnosis information, including medical coding (ICD-9 or CPT) details.

If you believe you qualify for Portability coverage or any other exception to the 3 month period without insurance, you must **attach your certificate of creditable coverage** or other proof of your previous insurance.

If you are not a U.S. Citizen, did you **attach proof of your immigration status**? The Qualified Legal Alien Exception Statement lists the categories of legal immigrants that may enroll in AccessTN.

Call 1-866-636-0080 toll free with questions or for help with these papers.